

ICON Attractions, LLC Job Description

Job Title: The Capital Wheel Cashier

Department: Revenue

Reports To: Revenue Manager

FLSA Status: Non-Exempt

Summary: Receives payment from customers and guests by performing the following duties.

Duties and Responsibilities include the following. Other duties may be assigned.

1. Collects credit or debit payments from customers.
2. Maintains stock in booth including tickets and office supplies.
3. Maintains cleanliness of the work area.
4. Answers customer questions & inquires.
5. Opens and closes booths and closes out computer systems.
6. Works in other retail outlet operations such as Harbor Treats, Snowie and/or retail cart

Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Language Ability:

Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write simple correspondence. Ability to effectively present information in one-on-one and small group situations to customers, clients, and other employees of the organization.

Math Ability:

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.

Reasoning Ability:

Ability to apply common sense understanding to carry out detailed but uninvolved written or oral instructions. Ability to deal with problems involving a few concrete variables in standardized situations.

Computer Skills:

To perform this job successfully, an individual should have knowledge of Siriusware.

Knowledge, Skills, and Other Abilities:

- Professionalism
- Friendly demeanor
- Oral communication skills
- Ability to be flexible
- Time Management skills
- Ability to work individually and as a team player

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand, sit, use hands, reach with hands and arms, and talk or hear. The employee is frequently required to walk, climb or balance, and stoop, kneel, crouch or crawl. The employee is occasionally required to taste or smell. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, and ability to see color.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly exposed to wet or humid conditions (non-weather), work near moving mechanical parts, outdoor weather conditions, extreme cold (non-weather), and extreme heat (non-weather). The employee is frequently exposed to concerts and events.

The noise level in the work environment is usually loud.